



201 33rd Avenue South
 Waite Park, Minnesota 56387
 Office 320-258-3860 Fax 320-258-3861

Job Application – Position Desired: _____

Name: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Can you perform the essential function of the position for which you are applying? YES / NO
 If no, please explain. (If you have questions as to what functions are applicable to the position for which you are applying, please ask the interviewer before you answer this question.)

Are you legally eligible to be employed in the United States? YES / NO (proof of identity and eligibility will be required upon employment)

Are you over the age of 18 years? YES / NO (If not, you may be required to provide authorization to work.)

When are you available to begin work? _____

Availability: DAYS [] FULL TIME [] PART TIME [] Provide details:

EDUCATION

High School: _____ Years: _____ Degree: _____

College/Vocational Trade: _____ Years: _____ Degree: _____

Have you completed any special courses, seminars, and/ or training directly related to the position for which you are applying? YES / NO (if yes, please describe.)

EMPLOYMENT – Start with your current or most recent position. Attach a resume if you have more info to provide.

Name of Employer:	Dates Employed:
Supervisor’s Name and Title:	Telephone Number:
Describe the work performed:	

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Supervisor’s Name and Title:	Telephone Number:
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PERSONAL REFERENCES – Give two references (not relatives or employers)

Name:	Occupation:
Address:	Telephone Number:
Name:	Occupation:
Address:	Telephone Number:

We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

IMPORTANT, PLEASE READ AND SIGN

I understand that failure to reveal any prior employer or giving false or misleading information by me on any part of this Application for Employment can result in disqualification for employment consideration or, if hired, may be grounds for termination from the company or its' subsidiaries. I understand that if I am hired, my employment is for no definite time and may be terminated at any time without prior notice.

Signed: _____ Date: _____

RESULTS

Background Check Complete: YES [] Date: _____

Job Offer Made? YES [] Date: _____

Employed: YES [] NO [] If Yes, Job Title: _____

Date beginning Employment _____ Compensation \$ _____ per hour